

Date: 06.10.2024

Name of the Institute: ICAR-Directorate of Coldwater Fisheries Research, Bhimtal

Name of Activity: Cleanliness drive in Finance Section. Reviewing and weeding out old files/records

As a part of the Special Campaign 4.0, the staff of Finance Section of the institute carried out a cleanliness drive focused on reviewing and organizing office records. The initiative aimed to streamline the section by assessing and managing files efficiently. During the campaign, five physical files were thoroughly examined, and six e-files were reviewed to ensure accuracy and relevance. The effort involved weeding out old and outdated records, contributing to a more streamlined and efficient work environment.

